

Transfer Certificate Format

Sr. No. : Registration No. of Pupil : :
Student ID. : UID (Aadhar Card No.) :

First Name Middle Name Surname

1. Name of Student (Full Name)
2. Mother's Name
3. Nationality
4. Mother Tongue
5. Religion - Caste (with sub - caste)
6. Whether the candidate belongs to Schedule Caste or Schedule Tribe or OBC
7. Place of Birth (Taluka/District/State)
8. Date of Birth, Month and Year according to Christian era both in words & figures
(In words)
9. Name of previous school &Std.
10. Date of admission
11. Standard in which studying since when
12. Subjects studied
13. Progress in Studies
14. Month upto which the (pupil has paid) school dues paid
15. Any fee concession availed of : if so, nature of such concession
16. Whether NCC Cadet / Boy Scout / Girl Guide (Details may be given)
17. Games played or extra-curricular activities in which the pupil usually took part (mention achievement level there in)
18. General conduct
19. Date of leaving the school
20. Reasons for leaving the school
21. Remarks

Certificate that the above information is in accordance with school register

Date

Class Teacher

Clerk

Principal

No Change in the entry in this certificate shall be made except the authority issuing it and any infringement of this requirement is liable to involve the imposition of penalty such as that of rustication.